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## Course Descriptions for March

Course	Date, Time & Location	Description	Who Should Attend?
<b>Proposal Development</b>			
» <b>Beginners InfoEd Proposal Development Hands-on Workshop</b>  <i>Instructor-Led by Nichole Shackelford &amp; Sofia Aymerich</i>	March 17, 9-12 p.m.  Medical Campus, Dominion Towers Computer Lab, 10th Floor	Receive hands-on instruction on electronically submitting NIH applications through InfoEd Proposal Development.  <a href="#">Register!</a>	New Researchers, New Research Administrators and anyone new to the InfoEd Proposal Development system
<b>Award Management</b>			
» <b>Documentation Practices and Record Keeping</b> <i>New Course Offering!</i>  <i>Speaker: Johanna Stamatēs</i>	March 4, 12-1 p.m.  Medical Campus Dominion Towers 12th Floor Large Conference Room	In this seminar, the attendees will learn who should document, what to document, when to document and for how long the research records should be kept.  In addition, the attendees will learn about the underlying regulations.  <a href="#">Register!</a>	Research Administrators, Researchers and Clinical Coordinators
» <b>Ask the Expert - DMAS &amp; FRS</b>  <i>Instructor-Led by Vivian Kaye</i>	Choose one of the following dates:  • March 9 9-11 a.m. Medical Campus Dominion Towers Parking Garage Building - PDTO Training Room #155  • March 23 2-4 p.m. Gables Campus Max Orovitz Building - PDTO Training Room #139	Come and ask questions about DMAS (Departmental Management Accounting System) and FRS (Financial Record System).  Receive end of fiscal year tips and obtain some information on the new updates and upgrades of the systems.  <a href="#">Register!</a>	Anyone using DMAS and FRS.
» <b>ECR Effort Certification Reporting System</b>  <i>Instructor-Led by Judith Mallon</i>	March 17, 9-12 p.m.  Medical Campus, Dominion Towers 10th Floor Conference Room	Receive instruction on how to complete time and effort certifications. Come and learn why compliance is critical.  <a href="#">Register!</a>	Research Administrators and anyone who uses the ECR system

## Human Subjects

<b>» Velos Patient Management Class</b> <i>Instructor-Led by Eric Ponce and Kanchan Sakhrani</i>	Choose one of the following dates: <ul style="list-style-type: none"><li>• March 4</li><li>• March 18</li></ul> 4-5 p.m.  Medical Campus, Dominion Towers Computer Lab, 10th Floor	Discover how the Velos System can help you manage patient enrollment.  The course will cover the following: <ul style="list-style-type: none"><li>» Patient Enrolment</li><li>» Patient Status</li><li>» Patient Management</li><li>» Patient Calendars.</li></ul>	Coordinators, Research Nurses, and all Study Personnel that manage patients
<b>» Velos Administrative Class</b> <i>New Course Offering!</i> <i>Instructor-Led by Eric Ponce and Kanchan Sakhrani</i>	March 31 4-5 p.m.  Medical Campus, Dominion Towers Computer Lab, 10th Floor	Discover how the Velos System can help you manage the administrative functions of your clinical trials.  The course will cover the following: <ul style="list-style-type: none"><li>» Milestone Management</li><li>» Invoicing</li><li>» Payables</li><li>» Study Management</li><li>» Reporting</li></ul>	Department Administrators and anyone that manage the revenue cycle of the studies
<b>» Human Subjects Protection Educational Program</b> <i>Topic and Speaker TBA</i>	March 30, 12-1 p.m.  Mailman Center for Child Development Room 3023	Come and participate in this roundtable discussion.  This program is intended to inform individuals about a broad range of subjects pertaining to Human Subjects protection.	Researchers, Coordinators, Research Nurses, Study Personnel and anyone interested in human subjects protection

## Conflict of Interest Training Classes

The integrity of scholarship and the scientific record requires that scholars and researchers uphold the highest scientific and ethical standards. Current policy and practice at UM reflects our shared commitment that the design, conduct, and reporting of scholarly activity and research will not be biased. As relationships between academic institutions and private industries become increasingly complex, we must continually re-assess the manner in which we assure that scholarly activity and research at UM are unbiased.

On February 1st, 2010, a new process was implemented to identify potential conflicts of interest (COI) in sponsored research at UM. Faculty and staff are strongly encouraged to attend a training session to review the current UM COI policy for sponsored research and to learn about the new process for identifying potential COI in sponsored research:

- › March 11: 2 to 3 p.m., Flipse Building 5th Floor Conference Room - (Coral Gables campus)
- › March 15: 9 to 10 a.m., McArthur Annex Auditorium - Room 202 (Coral Gables campus)
- › March 23: 2 to 3 p.m., Clinical Research Building (CRB) Room 989 (Medical campus)
- › March 26: 12 to 1 p.m., RSMAS Auditorium (RSMAS campus)
- › April 13: 9:30 to 10:30 a.m., Flipse Building Room 502 (Coral Gables campus)
- › April 14: 1 to 2 p.m., Lois Pope 7th Floor Auditorium (Medical campus)

Please register through [ULearn](#). For questions on the training sessions, please contact the Office of Research Education and Training at 305-243-5092 or at [ResEDU@med.miami.edu](mailto:ResEDU@med.miami.edu).

# HAVE U HEARD?

## *New Online Course: Velos Patient Management*

The Office of Research Education & Training and the Office of Research Information Management have launched the new online course titled Velos Patient Management. This course is recommended for new clinical coordinators, research nurses, study personnel that manage patients and anyone desiring a refresher course. The course has been divided into two modules. These online modules are self-paced and interactive. They can be taken at anytime and anyplace. The duration of each module is 30 minutes and to receive credit, participants are required to take a quick quiz to test their competency on the subject. A reference guide is provided and downloadable in the course. After completion of the two modules of the Velos Patient Management online course, participants will be able to:

- › Add a patient to a study in Velos
- › Modify the patient status in Velos
- › Add and remove study arms in Velos
- › Manage calendar events in Velos

If you do not have access to Velos or this is your first time using the system, please contact Eric Ponce ([Eponce@med.miami.edu](mailto:Eponce@med.miami.edu)) or Kanchan Sakhrani ([Ksakhrani@med.miami.edu](mailto:Ksakhrani@med.miami.edu)) to schedule a one on one session prior to completing the Velos Patient Management online course.

The course is available in ULearn. If you do not have access to ULearn, please contact [ResEDU@med.miami.edu](mailto:ResEDU@med.miami.edu).